

HISTORIC PRESERVATION ZONE REVIEW
APPLICATION
City of Tucson Planning Department

TO BE FILLED OUT BY PLANNING STAFF

HPZ Case Number_____District_____Zoning Base Map No._____

Name_____

Address_____

Applicable Fee_____Received by_____Receipt No._____

Applicable Review Procedure_____

Date Date Date
Application Submitted_____Accepted_____Rejected_____

TO BE FILLED OUT BY APPLICANT

Applicant Information:

Applicant	Owner
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Address	Address
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Zip Code	Phone	Zip Code	Phone
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Architect or Engineer Handling the Case

Name and Company

Address	Zip Code	Phone
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Property Information:

A. Street Address of Property in Question_____

B. Parcel Area in Acres of Square Feet_____

C. Legal Description of Property Lot_____Block_____

(or Attach Separately) Subdivision_____

D. Assessors Tax Code_____E. City Zoning District:_____

F. Proposed New Construction or Alteration (Please be specific.)_____

G. Is Your Property in the State of Arizona Historic Property Tax Program? Yes_____No_____

SITE PLAN

- A. Every application for Historic Preservation Zone review must be accompanied by 8 copies of a development plan drawn to scale and folded 8 1/2" by 11".
- B. Site Plan Information (Where Applicable):
The proposed layout of all structures and other improvements including, where appropriate, driveways, pedestrian ways, existing landscape features and proposed landscape areas, walls, off street parking and loading areas. The development plan shall indicate the location of property lines, public rights-of-way, property entrances and exits, the direction of traffic flow in, and out of, off-street parking and loading areas, the location of each parking space, each loading berth, and areas for turning and maneuvering vehicles.

Architectural drawings or sketches, drawn to scale, including typical floor plans in sufficient detail to permit computation of Zoning Code yard requirements and showing all elevations of the proposed structure or other improvements as the will appear upon completion of construction.

Specifications as to type, color, and texture of exterior of proposed structures.

For exterior signs, a sign plan, drawn to scale, showing the location, size, design, material, color, lettering and methods of attachment and illumination.

Any additional information deemed necessary by the Planning Director to properly review the site plan.

- C. **All projects must (first) be submitted for site review at the Development Services Department, First Floor Information Counter, 201 North Stone Avenue (791-5550). The *Land Use Code* compliance comments for the project are generated by Planning Staff after completing it's review of the detailed site plan submitted for the project.**

() **Planning Comments - Finalized (Permit Card/Sierra/CDRC).**

***Permit Application Card - Written Planning Staff Comments. For Single-family/duplex projects, the Planning Comments are provided on the permit application card.**

***Sierra Computerized Printout - For non-single family/duplex projects, the Planning Comments are provided on Sierra computerized printout forms attached to the SITE REVIEW RECORD.**

***CDRC Review Letter - For projects that require CDRC review by Rezoning, MHP, Annexation, Planned Area Development, Subdivision, Block Plat processes, Comments are by CDRC letter.**

SIGNATURES

A. APPLICANT: _____ DATE: _____

B. OWNER(S): _____ DATE: _____

_____ DATE: _____

_____ DATE: _____

C. ASSESSOR'S RECORD (AFIC PRINTOUT) VERIFYING OWNERSHIP MUST BE ATTACHED.